

BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED

(A Government of India Enterprise under Ministry of Information & Broadcasting) (A Mini Ratna Company)

Corporate Office: BECIL Bhawan, C-56/A-17, Sector-62, Noida-201307 Phone: 0120-4177850, Fax: 0120-4177879 Website: www.becil.com

VACANCY ADVERTISEMENT NO. 38

Applications are invited for recruitment/empanelment of following manpower purely on contract basis for deployment in Office of All India Institute of Medical Sciences, Bhopal.

NON-FACULTY GROUP 'C' POSTS AT AIIMS BHOPAL

S.N	Name of Post	Total No. of Post	Age	Essential qualification & Experience	Reservation Roster	Consolidat e fee per month
1	Sanitary Inspector Grade II	18	Between 18-25 years of age	 (i) 10+2 from recognized board/Institute. (ii) Health Sanitary Inspector Course (1 year duration) from a recognized Institution. (iii) Not less than 2 years of experience in the line in a 500 bedded hospital 	18 (UR-10, OBC-04, SC- 02,ST- 01,EWS-01	29200/-
2	Manifold Technician (Gas Steward)	08	Between 25-35 years of age	10+2 in Science with 7 years' experience in Medical Gas Pipeline System in a 200 Bedded Govt. Hospital Or Trade Certificate or ITI Diploma in Mechanical Engg. with 5 years' experience in Medical Gas Pipeline System in a 200 Bedded Hospital	08 (UR-05, OBC- 02,SC- 01)	29200/-
3	Cashier	13	Between 21-30 years	Degree in Commerce of recognized University or equivalent and (i) At least 3 years' Experience of handling accounts work of a Government	13 (UR-08, SC- 01, OBC-03, EWS-01)	25500/-

				Organization. and		
				(ii) Having proficiency in		
				Computer application		
4	Electrician		Not	(i) 10th Class	06	25500/-
			exceeding	/Standard or equivalent		
			35 years	(ii) ITI Diploma Certificate in	(UR-05, OBC-	
				Electrician Trade	01)	
				(iii) Electrical		
				Supervisory certificate of		
		06		Competency; and Practical		
		00		experience of 5 years in erection and		
				running /maintenance of different		
				types of HT and LT electrical		
				installations including UG cable		
				systems.		
5	Stenographer		Between 18-) 12" Class pass or equivalent	34	25500/-
	Stenographer		27 years of	qualification from a recognized		23300/
			age	Board or University	(UR-16, SC-	
			~ <u>6</u> ~		04,	
				OR	ST-02, OBC-	
					09, EWS-03)	
				(ii) Matriculation or equivalent		
				qualification from a recognized		
				board or University with 5 years'		
		34		service (regular or ad-hoc) as		
				Stenographer in Govt.		
				Organization/Institution.		
				(iii) Skill Test Norms:- Dictation: 10		
				mts @ 80 w.p.m.		
				Transcription: 50 mts (English) &		
				65 mts (Hindi)		
				[only on computers		
6	Assistant		Between 18	i) 12 th pass or its equivalent from a	04	25500/-
	Laundry		-30 years of	recognized Board/School.	(UR-03, OBC-	
	Supervisor		age	(ii) Diploma/Certificate in Dry	01)	
		04		Cleaning/Laundry Technology from		
				a recognized Institute.		
				(iii) 2 years' experience in a reputed mechanized Laundry.		
7	Security Cum		Between 18	(i) 10 +2 from a recognized	UR-01	25500/-
/	Fire Jamadar		-30 years of	Board/University; (Relaxable up to;	UK-UI	25500/-
			age	class 10 in the case of Ex-		
			age	Serviceman who have excellent		
				record and have passed third class		
		01		examination of the Services).		
				chammation of the services.		
				(ii) Following Physical Standards:		
				a. Height: 167cms. And Chest : 80		

				cm with an expansion of 5 cm (For residents of hill areas height May be 162 cm chest – 76 cm with an expansion of 5 cm)b. Should possess sound health free from defect/deformity/disease.c. Vision in both eyes should be 6/12 (without glasses).d. There should be no color blindnessrelaxation in height and chest will have to produce the certificate to this effect from the competent authority viz. Deputy Commissioner/Dist. Magistrates/Tehsildars of their places of residence).Note: The standards of Physical Efficiency test may be relaxed by the Director (AIIMS) in the case of Ex-Servicemen only.Desirable: (i) Service in the Armed Forces/Para Military Forces/Police(ii) Experience M performing security duties, preferably in a		
8	Modellar (Artist)	14	Between 21- 35 years of age	Hospital of repute. Diploma/Certificate in Fine Arts/ Commercial Arts/Modeling from a recognized Institution/University With 2 years' Experience in Illustration and modeling, in the concerned department Or Matriculation I equivalent with 5 years' experience in the concerned department of a Medical College. Desirable:	14 (UR-08, SC- 01, ST-01, OBC-03, EWS-01)	29200/-
				Degree in Graphic Design, preferably qualification in education, media and		

				communication.		
9	Jr Scale Steno {Hindi}	1	Between 21- 30 years of age	 12th Class or equivalent qualification from a recognized board or university. 2. Skill rest Norms: Hindi shorthand at a speed of 64 words per minute and transcription at a speed of 11 words per minute and mistakes should not exceed 8% Desirable: Excellent command over Hindi (written and spoken 	UR-1	25500/-
10	Junior Warden {House Keepers)	10	Between 30- 45 years of age	 (i) Graduate from a recognised University or equivalent. (ii) Two years' experience as a Jr. Warden or equivalent in any (College 	10 (UR-06, SC- 01, OBC-02, EWS-01)	19900/-
11	Operator {E&MI /Lift Operator	12	Between 18- 30 years of age	10th Class /Standard or equivalent (ii) ITI Diploma Certificate/equivalent in Related trade	12 (UR-07, SC- 01, OBC-03, EWS-01)	19900/-
12	Plumber	15	Between 18- 30 years of age	 i) ITI Diploma Certificate/equivalent in the trade with at least 5 years practical experience Should have the following experience: Working knowledge of the various types of specials used in the plumbing trade of all types of pipes of different materials and be able to estimate requirements for any job entrusted to h1m. Working with various tools used in the trade such as wrenches, spanners, caulking tools, stocks and dies thereof. Able to follow drawings and sketches and execute work according to lay out. Able to carry out overhaul of bibcock's, ball valves, sluice values including grinding and seating Possess Plumbing License 	15 (UR-08, SC- 02, ST-01,OBC- 03, EWS-01)	19900/-
13	Wireman	20	Between 18-30 years of age	Academic Qualification: Should have passed ITI Diploma I equiv. qualification in trade. Professional Knowledge: Electrical workman permit/workman's competency certificate electrical	20 (UR-10, OBC- 05, SC-03, ST-1 ,EWS- 01)	19900/-

14	Upper Division Clerk Social worker	06	Between 21-30 years of age Between 18- 35	 workman's / lineman licence (Certificate of competency Class - II) or any other equivalent certificate with at least 5 years' experience in the line. Trade Test i) Degree of recognized University or equivalent (ii) Proficiency in computers. (iii) Skill Test Norm: Same as that Lower Division Clerk 10+2 from a recognized board and 8 years' experience as Social 	06 (UR-5, OBC- 1) 02 (UR)	25500/- 25500/-
		02	years of age	Worker		
16	Gas/Pump Mechanic	02	Between 18- 30 years of age	10+2 in Science with 5 years' experience in Medical Gas Pipeline System in a 200 Bedded Govt. Hospital or Trade Certificate or ITI Diploma in Mechanical Engg. With 3 years' experience in Medical Gas Pipeline System in a 200 Bedded Hospital	02 (UR)	25500/-
17	Library Attendant Grade II	03	Between 18- 30 years of age	 i) Matriculation or equivalent (ii) Experience of having worked in a Library for at least 2 years OR Certificate in Library Science/ Librarianship from a recognized Institution. Desirable: Knowledge of typing 	03 (UR)	21700/-
18	Store Keeper- cum-Clerk	85	Up to 30 years	 i) Graduate from a recognised university with one year experience in handling stores. Desirable: Post-graduate Degree/Diploma in Materials Management from a recognised Institution. 	85 (UR-37, SC- 12, ST-06, OBC- 22, EWS-08)	19900/-
19	Lower Division Clerk	37	Between 18-27 years of age	 (i) 12^{III} Class or equivalent qualification from a recognized Board or University. OR Matriculation or Equivalent qualification from a recognized Board or University with 5 years' service (regular or ad hoc) as Lower Division Clerk in Govt. Organization/ Institution. (iii) A Typing speed of 35 w.p.m. in English or 30 w.p.m. in. 	37 (UR-18, SC-05, ST-02, OBC- 09, EWS-03)	19900/-

				Hindi only on computer;		
				(35 w.p.m and 30 w.p.m corresponding to 10500 KDPH I 9000 KDPH on an average of 5 key depressions for each word.)		
20	Dissection Hall Attendant	08	Between 21-30 years of age	10+2 or equivalent with one year experience in the concerned department. Or 10th Pass with three years' experience in the concerned	08 (UR-05, SC- 01, OBC-02)	19900/-
21	Mechanic (Air Conditioning & Refrigeration	06	Between 18-30 years of age	department1) Pass in Matriculation or equivalent:(2) Must have undergone a minimum of 12 months' Refrigeration Mechanic or equivalent course, in a recognized Technical Institute and must have served one year's apprenticeship in reputed firm or organization of Air- Conditioning and Refrigeration Engineers. OR Two years 'apprenticeship in a. reputed firm or organization of Air Conditioning and Refrigeration Engineers.(3) A minimum of one year's experience as an Air Conditioning or refrigeration serviceman, or aifr a Junior Mechanic or in any other skilled capacity on the maintenance and installation of water coolers, refrigerators, room air conditioners and small air conditioning and cold storage plants.Note:- In case of candidate with years' experience clause 2 may relaxed.Trade Test: (a) Use of leak detector in testing leaf (b) Soft soldering (c) Simple filling and fitting (d) Dismantle and assemble a	6 {UR-5, OBC-1)	19900/-

	A equivalent.		of age	(ii) Should possess a speed of not		
21	Operator Grade	01	18-27 years	equivalent		23300/-
27	Data Entry		Between	(i) 12th Standard pass or	01 UR	25500/-
		02		recognized Institution in the trade of Tailoring. <u>Desirable:</u> Experience in stitching of		
20			18-27 years of age	recognized School/Board (ii) Certificate from ITI or any other	52 ON	10000
26	Tailor Grade III		Between	8th passed 3 years' service as Home Guard/Civil Volunteer. (i) 10 th Standard pass from a	02 UR	18000/-
		16	,	Mechanism iii) Experience: 3 years Desirable :	ST- 01,OBC - 04, EWS-01)	
25	Driver {Ordinary Grade		Between 18-30 years of age	 i) Valid Driving License for driving heavy vehicles. ii) Knowledge of Motor 	16 (UR-08, SC-02,	19900/-
		01	years of age	(I) 3 years' experience in Medical Gas Pipeline System in a 200 Bedded Hospital.		
24	Manifold Room Attendant		Between 18-30	i) 10+2 with Science from a recognized Board	01 UR	19900/-
23	Lineman {Electrical	02	Between 18-30 years of age	 (i) 10th Class/ standard or equivalent in related trade Experience: 2 years in the relevant field. 	02 UR	19900/-
22	Mechanic {E&M)	04	Between 21-30 years of age	Should have passed ITI diploma certificate in the trade. Professional Knowledge: Trade certificate from a recognized vocation training Institute. Three years practical experience in a workshop/ department dealing with operation and maintenance of mechanical plants	04 (3 UR, 1 OBC)	19900/-
				 water pump (e) Pump down a system upto 15 H.P (f) Oiling and greasing (g) Charge oil and gas in a system upto H.P (h) Dismantle and assemble a compress upto 5 H.P (i) Cut a compressor gasket of any type and size. *Including the posts of Operator/ Serviceman re-designated as Mechanic(A/C & Refgn 		

				less than 8000 Key Depressions per hour for Data Entry Work. <u>Note:</u> The speed of 8000 Key Depressions per hour for Data Entry Work is to be judged by conducting a speed test on the EDP Machine(s) by the Competent Authority.		
28	Office/Stores Attendant {Multi-Tasking)	40	Not exceeding 30 years	(i) 10th Pass or ITI equivalent.	40 (UR-19, SC-05, ST- 03, OBC - 10, EWS- 03)	18000/-
29	Hospital Attendant Grade III (Nursing Orderly)	106	Between 18-30 years	 (i) Matriculation from a recognized School / Board (ii) Certificate course in Hospital Services conducted by a recognized organization (such as St. Johns Ambulance) <u>Desirable:</u> Experience of having worked in a Hospital 	106 (UR-46, SC-15, ST- 07, OBC- 28, EWS- 10)	18000/-

NON-FACULTY GROUP -B POST AT AIIMS, BHOPAL

S. No	Name of the post	No. of Post	Age	Essential Qualification & Experience	Reservation Roster	Consolidate fee per month
1.	Public health Nurse	01		B.Sc. (Hons) from a recognized Institute/University + 2 years of relevant experience	01- UR	47600/-
2.	Ass. Admin. Officer	04		Degree from recognized University or its equivalent. Desirable MBA/PG Diploma in management from recognized Institute. Knowledge of Govt. Rules & Regulations. Proficiency in Computers.	04 03 - UR , 01- OBC	44900/-
3.	Asstt. Engineer (A/C & R)	01	years	Graduate in Mechanical /Electrical Engineering from a recognized university with 5 years exp. in design and engineering of civil projects, preferably in a Hospital environment.	01- (UR)	44900/-
4.	Assistant Engineer Civil	01	Not exceeding 35 years	Graduate in Civil Engineering from a recognized university with 5 years' experience in design and engineering of civil projects, preferably in a Hospital environment.	01- (UR)	44900/-

5.	Asstt. Store Officer			Degree from a recog. University/	04	44900/-
				Institution. PG degree/diploma Material Management from a	(3- UR, 01	
		04		recognized university Or Degree in Material Management from a	(3 010, 01	
				recognized University/Institution and	OBC.)	
				3 years' Experience in store handing (preferably medical stores).		
06	Dietician			M.Sc. (Home Science Food &	04	44900/-
				Nutrition) /M.Sc.(Clinical Nutrition & Dietetics)/ M. Sc. (Food Science &	(2-UR, 01- OBC, 01	
		04		Nutrition/M.Sc. (Food & Nutrition	EWS)	
				Dietetics)/M.Sc. (Food Service		
				Management & Dietetics) from a		
07.	Legal Assistant			recognized University/Institution Graduate with experience of	UR-01	44900/-
	C			minimum period of three years		445007
		01		assisting a qualified legal		
		-		practitioner/firm as Legal Assistant in Legal department of Govt.		
				organization.		
08.	Librarian Gr.1		Age Between	Graduate in Library Science or Library	02 UR	44900/-
	(Document list)			and Information Service from a		
				recognized University or Institute. Or B.Sc. Degree or equivalent from a		
				recognized University and Bachelor		
				Degree or Post Graduate Diploma or		
				equivalent in Library Science from a		
		02		recognized university or Institute .And		
		02				
				li 5 yrs exp, in a library of repute. iii)		
				Ability, to use computer hands on		
				experience in office application spread sheet and presentations.		
				Desirable :		
				Diploma in computer application		
00	Managaria			from a recognized Univ. or Institute.		
09	Manager/Supervis or/Gas Officer.			Degree in Mechanical Engineering with 5 years working experience with	01 UR	44900/-
			•	Manifold or its repairs in supervisory		
				capacity in a Medical setup. Or		
				Diploma in Mechanical Engineering		
		01		with 7 years' experience with Manifold or its repairs in supervisory		
				capacity in Medical setup. Must be		
				capable of carrying out work		
				associated with the Medical Gas Management distribution line, taps,		

10.	Medical Social Service officer Gr.1	05	21-35 years	M.A. (Social Work).MSW, with specialization in Medical Social work, from a recognized University/Institution. And 5 years' experience in a government or private hospital of minimum 200 beds. Desirable: Ability to use	05 (UR-03, SC - O1, EWS 01)	44900/-
				computers -Hands on experience in office applications, spread sheets and presentations.		
11.	Medico Social Worker	01	18-35 years	M.A. (Social work)/MSW with specialization in Medical Social Work from recognized University/Institution.5 years' experience in a Govt. or Private sector hospital of minimum 500 beds in line with welfare or Health Agency, preferably dealing with Medical/Public Health Service. Desirable: Ability to use computers — Hands on experience in office applications, spread sheets and presentations.	01 UR	44900/-
12.	PACS Administrator	01		B.E./B.Tech./MCA 2 years' experience in Medical IT system PACS	01 UR	44900/-
13	Private Secretary (PS)	10	Age Between 18-30 years	 (i) Degree from recognized university. (ii) Skill Test Norms: Dictation -7 minutes@120wpm. Transcription -45 Minutes English or 60 minutes in Hindi on a Computer. Desirable: Diploma/Certificate in Dictation -7 minutes @120wpm. Transcription -45 Minutes English or 60 minutes in Hindi on a Computer. Desirable: Diploma/Certificate in Secretarial Practice from a recognized institute. Excellent command over Hindi and English (written and spoken) Ability to use computers. Desirable: Diploma in Secretarial Practice or equivalent. 	10 (06-UR, 02- 0BC, 01 - SC, 01- EWS.)	44900/-
14	Technical Officer (Technical Supervisor)	12		B.Sc. in Medical Lab Technology or equivalent. 10 years' experience in the	12 (07-UR, 03-	44900/-

15	Transport Supervisor	01	-	concerned field. Or For posts in Anesthesia/Operation Theatre, B.Sc. in OT techniques or equivalent with 10 years' experience in concerned field or 10+2 with science with Diploma in OT Techniques or equivalent with 13 years' experience in concerned field. Degree from recognized University or Its equivalent. 2 years' experience of managing vehicles in Govt. Organization. Desirable: Knowledge of Govt. Rules	0BC, 01-SC, 01 – EWS) 01 UR	44900/-
				and Regulations. Proficiency in Computers.		
16.	Warden (Hostel Warden)	04		Graduate from recognized University /Institute. Diploma/Certificate in House Keeping /Material Management/ Public Relation /Estate Management. Possessing two years' Experience of handling hostel in Government/Reputed Organization.	04 (03-UR, 01- 0BC.)	35400/-
17	Assistant Security Officer.	01	Age Between 18-30 years		01-UR	35400/-

				personnel of the rank of Subedar or Inspector of Police from Civil /Para Military Forces.		
18	Audiologist	01	Age Between 21-35 years	ASLP (Bachelor in audiology & speech language pathology from RCI recognized institute /university or equivalent.	01 UR	35400/-
19	Junior Reception Officer.	02	Up to 35 years	Degree from a recognized University. Desirable Post graduate Diploma in Journalism/ Public Relations. Experience in Public Relations/ Publications/ Printing/ Publishing. Exposure to working on Personal Computer.	02 –UR	35400/-
20	Junior Accounts Officer (Accountant)	04	Age Between 21-30 Years	Graduate in Commerce Possessing two years' Experience of handling accounts work in Government Organization.	04-U.R.	35400/-
21	Junior Hindi Translator	01	18-30 Years	Master Degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level. Or master degree of a recognized university in English with Hindi as a compulsory or elective subject or as a medium of examination at the degree level. Or masters degree of a recognized university in any subject other than Hindi or English with Hindi Medium and English as a compulsory of elective subject or as the medium of examination at the degree level. Or master's degree of a recognized university in any subject other than Hindi or English with English Medium and Hindi as a compulsory or elective subject as the medium of the examination at the degree level Or master's degree of a recognized university in any subject other than Hindi or English with English Medium and Hindi as a compulsory or elective subject as the medium of the examination at the degree level Or master's degree of a recognized university in any subject other than Hindi or English with English or Hindi as a compulsory of elective subject or either of the two as a medium of examination and other as a compulsory of elective subject at degree level And recognized diploma or certificate course in translation from Hindi to	01 UR.	35400/-

	Therapist	01		and Biology) and Bachelor Degree in occupational Therapy from a recognized Institute/University. 02 years' experience. Registered with Occupational Therapy council.		
25. 26	Multi Rehabilitation Worker (Physiotherapist) Occupational	01	21-30 years	Bachelor Degree in Physiotherapy from recognized Institute/University with 2 years' experience Or Diploma in Rehabilitation with 5 years' experience Registered with the Physiotherapy Council. 10+2 In Science (Physics, Chemistry	UR-01 01 UR	35400/- 35400/-
24.	Medical Record Officer.	05	21-35 years	Bachelor Degree preferable with Science & Recognized University or Equivalent. Should have done one year course in Medical Record from recognized Institution. Not less than 5 years of experience in organizing and maintenance of Medical records in a not less than 200 Bedded Medical Hospital/Institute	05 –UR	35400/-
22.	Laundry Manager	01	21-30 years	12th pass or its equivalent from a recognized Board/School. Diploma/ Certificate in Dry Cleaning /Laundry Technology from a recognized Institute. 12 years' experience m a reputed mechanized Laundry. Graduate in Library Science or Library and Information Service from a recognized University or Institute. Or B.Sc. Degree or equivalent from a recognized University and Bachelor Degree or Post Graduate Diploma or equivalent in Library Science from a recognized university or Institute. With 2 year's professional experience in a Library of under Central /State /Autonomous /Statutory organization/ PSU /University or recognized research and educational Institution. Ability to use computers Hands on experience in office applications. Spread sheets and presentations. Desirable in Computers Application from a recognized University or Institute.	01 UR 04 (03-UR, 01- 0BC)	35400/-
22	Laundry Managor			English and vice versa or two years of experience of translation work Hindi to English and vice versa in central of state govt. office including Government of India undertaking.	04.115	25.400/

27.	Office Assistant		Age Between	Degree of recognized University or	58	35400/-
	(NS)	58	21-30 years	equivalent. Proficiency in computers.	(26-UR, 15- 0BC, 08- SC, 04- ST, 05-EWS.)	
28	Office Superintendent	02	Age Between 21-30 years	 Degree of recognized university or equivalent. Proficiency in Computers Typing speed @35 words per minutes in English or 30"" words per minutes in Hindi (Time allowed for 10 minutes) 	02-UR	35400/-
29	Personal Assistant (PA)	13	18-30 years	Degree from recognized university. Skill Test Norms: Dictation -10 minutes @ 100 wpm. Transcription - 40 Minutes English or 55 minutes in Hindi on a Computer. Desirable: Diploma/Certificate m Secretarial Practice from a recognized institute. Excellent command over Hindi and English (written and spoken)	13 (08 -UR, 03- 0BC, 01-SC, 01- EWS)	35400/-
30.	Psychiatric social worker.	03	18-35 Years	MA or M.Sc. in Psychology/Psychiatric Social Work from a recognized Institute/University. 5 years working experience in Vocational Guidance & counseling m Psychiatric Centre. Desirable: Specialization m Social Psychology.	03-UR	35400/-
31.	Radiographic Technician Grade- I.	04	21-35 years	B.Sc. (Hons) (3 yrs. course) in Radiography from a recognized University/Institution. OR Diploma in Radiography from a recognized Institution with 2 yrs. experience. Desirable: Ability to use computers-Hands on experience in office application, spread sheets and presentations.	04 (03- UR, 01- 0BC).	35400/-
32.	Store Keeper	14	18-35 years	Degree from a recognized University / Institution. Post Graduate Degree/ Diploma in Material Management from a recognized University / Institution; OR Bachelor's Degree m Material Management From a recognized University /Institution and 3 years' experience in store handling (preferably medial stores.)	14 (08-UR, 03- 0BC, 1-SC, 1-ST, 1-EWS)	35400/-
33.	Speech Pathologist	01	24.20	B.Sc. Degree in Speech and Hearing From Recognized institution	01-UR	35400/-

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				/University. Desirable: (i) M.Sc. in Speech and Hearing. (ii) Clinical experience in a hospital in the field.
34	Technical Assistant/ Technician	81	Age Bewteen25- 35 years	 (a) B.Sc. m Medical Lab. Technology or equivalent. (b) 5 years' experience in the concerned field or (c) Diploma in Medical Lab Technology or equivalent. (d) 8 yrs experience in the concerned field or (e) For posts Anesthesia /Operation Theatre, B.Sc. m OT techniques or equivalent with 5 years' experience m the concerned field. (f) 10+2 with science with Diploma in OT techniques or equivalent with 8 years' experience in concerned field.

Note:

- Age Relaxation may be considered in case of deserving candidates having relevant experience at the discretion of the management.
- EPF/ESI/Bonus/Maternity and other benefits shall be applicable as per rule.
- Candidates may be called for interview/interaction in the ratio of 1:7 or as per decision of the Competent Authority
- Reservation will be followed as per Govt. directives.
- Preference will be given to local candidates

Selection will be made as per prescribed norms and requirement of the job. No TA/DA will be paid for attending the test/interview or joining the duty on selection. Mode of interview will be informed separately. Application should be submitted ONLINE only for the above post. For applying please visit the BECIL website <u>www.becil.com</u> or <u>https://becilaiimsbhopal.cbtexam.in</u>. Go the 'Careers Section' and then click 'Registration Form (Online)'. Please read 'How to Apply' carefully before proceeding to register and online payment of fee. The instruction (How to Apply) for filling up the ONLINE Application/Registration is attached below for reference.

In case of any doubt/help please email as below: For technical problem faced while applying ONLINE: <u>khuswindersingh@becil.com</u> For queries other than technical: <u>maheshchand@becil.com</u>

Last date for submission of application forms is 26th December, 2020.

ALL VACANCIES ARE PROVISIONAL AND ARE SUBJECT TO INCREASE AND DECREASE.

** On horizontal reservation basis

Candidates can apply for more than one post subject to eligibility but application money for each is required to be deposited separately

The selection process would judge different facets of knowledge, comprehensive aptitude and Interview. **Candidates will have to pass through each stage successfully** (*including Medical examination if applicable*), **before being adjudged as suitable for selection**. Candidates, who fail in the prescribed medical test, will not be given any alternative employment and decision of the BECIL is final on this issue. *Dates of Written examination and all recruitment related information shall be available only on Website: www.becil.com or https://becilaiimsbhopal.cbtexam.in in career section and candidates must remain in constant touch with it.*

Computer Based Test: The test will consist of one paper to be held on the same day in the same center) Paper will consist of multiple choice objective type questions, bilingual (Hindi/English), the topics will be English, Math, Logical reasoning, GK/GA or English, Hindi, Math, Logical reasoning, GK/GA, depending on the level of post.

There will be a total of 90 questions, each carrying equal marks. The Paper shall be of 90 minutes duration.

No reimbursement shall be made to the candidate appearing for the written examination or for Personal interaction /Skill Test, as the case may be.

Character & Antecedents: The success in the examination does not confer any right to appointment unless the BECIL is satisfied after such an inquiry, as may be considered necessary, that the candidate having regard to his/her character and antecedents is suitable in all respects for appointment to the service.

Age Relaxation:

- 5 years for SC/ST
- 3 years for OBC
- 5 years for PH candidates

Upper age relaxation by 5 years for PH Unreserved candidates and 10 years for PH+SC or ST 8 years for PH+OBC candidates for posts where reservation for PWD is admissible.

Candidates claiming reservation/age relaxation in more than one category will be entitled to only one concession whichever is more beneficial to them.

Payment of application fee (including postage charges) (non-refundable):

- UR & OBC (including Ex-servicemen) candidates are required to pay a Non-refundable fee of Rs.830/- (Rupees Eight Hundred Thirty Only)) and SC/ST/PWD candidates are required to pay a non-refundable fee of Rs.600/- (Rupees Six Hundred Only). The mentioned fees does not include any bank charges.
- 2. Application Fee including Bank transaction charges, once paid <u>will not be refunded</u> under any circumstances. Candidates are, therefore, requested to verify their eligibility, the closing date for submission of online application before paying the application fee plus bank transaction charges.

How to Apply :

- Candidates are required to apply online through website <u>www.becil.com</u> career section only and click on <u>https://becilaiimsbhopal.cbtexam.in</u> No other means/mode of application will be accepted.
- 2. Before applying for registration candidates are advised to have their Photo and Signature scanned images for upload the file size should be not more than 100kb.
- 3. Candidate are required to have a valid personal e-mail ID. It should be kept active during the currency of this recruitment process. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID before applying online. Under no circumstances, he/she should share/mention e-mail ID to/of any other person.
- 4. Candidates are required to go to the website of BECIL i.e. <u>www.becil.com</u> and click on the link "Career" <u>https://becilaiimsbhopal.cbtexam.in</u>
- 5. Thereafter, he/she may open the recruitment notification titled VACANCY ADVERTISEMENT NO. 38,
- 6. He/she should thoroughly go through the vacancy notification first to let him/her know the eligibility, age criteria etc.
- 7. Candidates will fill up all the details relating to his age, personal details, educational qualification etc. online in the application form.
- 8. Candidates will have to upload scanned copy of passport colour photo, signature scan copy, The size of these scanned copies should be within 100 kb and in jpg/.pdf files only.
- 9. The registration link will remain active from 18:30 hours 10.12.2020 and up to 23:59 Hours 26.12.2020.
- 10. After successful filing up of the application form, candidate are required to pay the requisite fees through online mode only via credit card, Debit card, net banking etc
- 11. Only online payment of fees is applicable. There will not be any other mode of payment of application fee. Demand Drafts, Cheques, Money Orders, Postal Orders, Pay Orders, Banker's Cheque, postal stamps etc., will not be accepted, towards application fee.

- 12. The online registration will remain active *from 18.30 hours of* 10.12.2020 to 23.59 hrs of 26.12.2020. only. In order to avoid last minute rush, the candidates are advised to apply early enough. BECIL will not be responsible for network problems or any other problem of this nature in submission of online application during last day due to heavy rush etc.
- 13. Candidates are advised to choose the post judiciously and fill in the requisite details in the online application format carefully. There will be a pre-view of the application filled in by the candidate before submitting the application, so that it can be edited. After submission of the application, no modification will be permitted.
- 14. Mock/practice test will also be available in the website which candidates can practice, after the admit card is live.
- 15. The tentative cities of examination will be Delhi/NCR, Mumbai, Kolkata, Chennai, Hyderabad, Guwahati, Chandigarh, Jaipur, Bhopal, Indore, Jabalpur, Gwalior, Ahmadabad, Lucknow, Dehradun BECIL reserve a right to add or remove any test city, depending on the number of application form the region.

##Candidates are advised to Apply through above mentioned website only, candidates will be solely responsible for submitting their through any other website

General : Most Important

- 1. While applying for these posts, the applicant should ensure that he/she fulfils the eligibility and other norms mentioned above on the specified dates and that the particulars furnished by him/her are correct in all respects. In case, it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norm and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected, his/her candidature will stand cancelled.
- 2. Candidates should keep sufficient numbers of same Photographs in reserve for future use (candidate are advised to keep same photograph which they upload during the application phase only colored photograph are permitted), which they are using in the application form.
- 3. Request for change of mailing address or e-mail address will not be entertained under any circumstances.
- 4. At any stage, in case of discrepancy in language, version in English language will only prevail.
- 5. Court jurisdiction of any dispute will be at Delhi only.
- 6. Candidates will be deputed to AIIMS Bhopal as per the requirement

- 7. BECIL reserves the right to fix the minimum standard/qualifying marks for each component of selection for all posts.
- 8. Candidates must remain in constant touch with BECIL website for information regarding dates of written test, result of written test, schedule of Interview/Skill Test/, standards of Vision for Medical test etc. The eligible candidates, whose applications are available on the Master list may download the admit card through website <u>www.becil.com</u> or <u>https://becilaiimsbhopal.cbtexam.in</u> only.
- 9. The admit card for written test, will NOT be sent by post or email. It will be downloaded from <u>www.becil.com</u> or <u>https://becilaiimsbhopal.cbtexam.in</u> only.

NOTE: BECIL will not be responsible for any information issued/posted on any other website.

- 10. The issue of an Admit Card or result notification to appear in the Written Test fact of having passed these tests or having been placed on the final merit list, will not be a proof of any candidate's eligibility. Candidature will be purely provisional subject to eligibility and other verification. The onus of ensuring that candidate meets all the eligibility requirements will rest on the candidate himself/herself all through the recruitment process. Candidates will be allowed to appear in written test/interview/skill Test/Medical fitness test purely on provisional basis and no candidate will have a right to appointment or any compensation only on the ground of having appeared in or passed the written or any other screening test.
- 11. BECIL is not responsible for any printing error that might have inadvertently crept in.
- 12. In case of cancellation of exam due to any reason at any center candidates will not be paid any kind of travelling expenses etc.
- 13. Canvassing in any form will disqualify the candidate.
- 14. Bringing Mobile phone/Communication device in the examination Centre will be deemed GUILTY OF MISCONDUCT & suitable action including immediate expulsion of candidate from the examination hall will be taken.
- 15. Candidates are requested to follow all COVID-19 Protocol, without mask no candidate would be allowed to enter examination hall, candidate having fever and any symptoms of COVID-19 will not be allowed to enter examination hall.
- 16. Candidates should refer to advertisement given in the Employment News or on BECIL's website only, for the purpose of applying for the job. BECIL has not authorized any other agency/vendor/website to publish the instant advertisement and application form or issue of admit cards through online. *The only and accepted mode of submission of application has exhaustively been explained*. In case of any discrepancy, in the advertisements published in various newspapers/Employment News etc., the contents as put on <u>www.becil.com</u>, will prevail. Any update, corrigendum etc. of this advertisement will be posted in our website only. Hence, candidates are requested to keep in regular tough with our website, ie. <u>www.becil.com</u>

Disclaimer: Terms and conditions given in the advertisement are guidelines only. In case of any ambiguity, decision of BECIL will be final and binding on candidates.